



## Domestic Violence Event Worksheet

This Worksheet has been created to assist you in collecting data to complete a HOPE Fund request for a Domestic Violence event. You must have ALL required data before beginning the application. For Kindred Management - The online application does NOT allow you to save it and return at a later time.

### Basic Information...

- Employee First/Last Name, Title, Personnel Number, and Home Address

\_\_\_\_\_

- Employee Status/Length of Service

➤ Date of Hire and current employee status (i.e., full time, part time, per diem) \_\_\_\_\_

➤ Date(s) of employee leave in the past 120 days \_\_\_\_\_

### Additional Information...

- Date of Event \_\_\_\_\_

- Describe precipitating event in detail: \_\_\_\_\_

\_\_\_\_\_

- Has employee relocated from home?  Yes  No If yes, where are they living? \_\_\_\_\_

- Are the employee and accused now living separately?  Yes  No

- Reason for financial hardship caused by the event and any out of pocket costs? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Kindred Management: Do not submit this form to the HOPE Fund. Applications MUST be submitted electronically through the HOPE Fund application found on KNECT.

Gentiva Employees: Please submit worksheet to your Branch Manager who will fax worksheet/documents to 877-737-1924.

Please fax all supporting documentation to 877-737-1924.